

Established 1991

*Adams County Community Foundation (ACCF)*

102 North Second Street

Decatur, IN 46733

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**College Scholarship Application and Information for Non-Traditional (NT) and On-Track (OT) College Students**

**November due date**

The Adams County Community Foundation offers scholarship opportunities to students who have graduated from high school and are attending college to pursue their undergraduate degree.

T:	Traditional Student	This is a graduating high school senior who will begin college in the Fall. The majority of these scholarships are awarded during the high school student's scholarship awards event.
NT:	Non-Traditional Student	This Adams County resident is a student who has been out of high school 5+ years and/or has one or more children. This student must have resided in Adams County for the past five years (minimum) at the time of the application.
OT:	On-Track Student	This Adams County resident is a student who has been out of high school for 1-5 years. This student must have resided in Adams County for the past five years (minimum) at the time of the application.

**Eligibility requirements for Non-Traditional Students (out of high school 5+ years and/or has a child):**

- > Adams County high school/GED graduate (can provide proof if requested), OR
- > Student has lived in Adams County the most recent consecutive five years (can provide proof if requested)
- > Student attends (or plans to attend) an accredited college in Indiana or commutes to an accredited college
- > Financial need is reviewed

**Eligibility requirements for On-Track Students (out of high school 1-5 years):**

- > Adams County high school/GED graduate (can provide proof if requested)
- > Adams County resident (can provide proof if requested)
- > Student will be an undergraduate college student in the fall semester of the awarding year and is 18, 19, 20, or 21 years of age
- > Student attends an accredited college
- > Financial need is shown

**Who selects the scholarship recipients?**

- + The Adams County Community Foundation Scholarship Committee selects the recipients for the Non-Traditional and On-Track scholars. This committee is made up of ten volunteers from various occupations and geographical locations from Adams County.
- + Any extenuating circumstances will be at the discretion of the committee.
- + All committee decisions are final.

## What more?

- + Not all students who apply will be awarded a scholarship. Due to the popularity of this scholarship, all applications are reviewed and served in a leveling procedure.
- + Unique circumstances and financial situations of all students are considered.
- + Applications are reviewed in this order:
  1. Single parent living independently
  2. Married parent living independently
  3. Single parent living with parents / other adults
  0. Married person
    1. Single person living independently
    2. Single person living with parental, financial assistance (at home, dormitory, apartment, same insurance plan, etc.)

The student's application (which indicates major, college, etc.) may allow the student to qualify for several scholarships. The ACCF will distribute the eligible scholarship applications to the appropriate scholarship committees based on the scholarship requirements.

**Application deadline:** by 4:00 pm the first Wednesday in November of each awarding year

**Application access:** available on the ACCF website after July 1<sup>st</sup> of the awarding year

**Website:** [www.AdamsCountyFoundation.org](http://www.AdamsCountyFoundation.org)

### **Application Requirements:**

**Do:** **computer generate this application** (handwritten applications will not be considered)

**Do:** **Print completed application one sided.**

**Do:** turn in **five** complete application sets (one original + 4 copies **OR** 5 copies, printed one side d)

**Do:** staple each complete application set in the upper left corner

**Do:** fill out each section of the application (indicate N/A for Not Applicable if necessary)

**Do Not:** include all attachments in the order given (listed below)

**Do Not:** put each application in an individual folder, envelope, etc.

miss the deadline – there are **NO EXCEPTIONS!** Postmarks are not considered. Applications received after the listed date and time will not be considered.

**Due Date:**

**By 4:00 PM the first Wednesday in November**

### **Instructions**

Each application set must be stapled together. Only complete applications are eligible for a scholarship. One complete application set includes the following components in the following order (reminder – you must turn in 10 sets):

Pages (in this order)

1-4 ACCF Scholarship Application for Non-Traditional/On-Track Students

Appendix 1 Personal Employment information

6-7 Transcripts: (an official transcript is **not** required)

✓ On-Track Students: this may be your two most recent college semesters **OR** one accumulated transcript

✓ Non-Traditional Students: this may be your high school transcript **OR** the most recent accumulated college transcript

Application is incomplete without these

**8**

**One letter of recommendation (from non-relative)**

**9-10**

**Your two most recent college semester invoices (these may be your Fall and Spring invoices, or you may get an accumulated bill from your bursar's office)**

**Submit your completed application to:** Adams County Community Foundation 102 N. 2<sup>nd</sup> St., Decatur, IN 46733

Questions? Please stop in or call (260) 724-3939 (M-Th: 8-4 / F: 8-1) or drop 24/7: use the ACCF mail slot on the Madison St door.



**Student's Employment Data**

Describe any paid work experience during the past five years:

<u>Employer, City, State</u>	<u>Position and Responsibilities</u>	<u>Length of Employment</u>	<u>Avg. number of hrs. / week</u>

**Student's Activities and Accomplishments**

Example: Employment accomplishments, church activities, working with a child for sports, tutoring, etc.

<u>Activity</u>	<u>Estimated Dates</u>	<u>Awards / Honors</u>

**Student's High School Data**

High School Attended \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Graduation date: \_\_\_\_\_ (please just list the year of graduation)

**Student's Personal Comments**

1. Briefly describe the person who has been most influential in your life and how they assisted you.

2. Express your personal reasons for desiring a post-high school education degree.

### **Student's Personal / Family / Financial Circumstances**

3. Do you have any experience in the area of study you plan to major? (or) what draws you to this field?

4. Please report any unusual circumstances you would like to share with the committee / to be considered:

### **Student's Professional Objective, Etc.**

5. What are your professional plans, where do you hope to work, etc?

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6. Why do you think you are a deserving candidate of this scholarship?

## Credit Hours

1. College: \_\_\_\_\_
2. Educational goal: degree/total credits hours needed for this \_\_\_\_\_ / \_\_\_\_\_
3. degree): Number of credits hours earned: \_\_\_\_\_
4. Estimated cost of each credit-hour: \$ \_\_\_\_\_
5. Estimated amount of your education cost for this academic year (tuition only): \$ \_\_\_\_\_

Then please provide the following information:

(Reductions used: semester:sem / weeks:wks / spring:sp / summer:sum / credit hours: cr-hrs)

0. Using examples below, please give estimated credit hours you intend to take the following semesters:  
 Fall (August – December): \_\_\_\_\_ / Spring (Jan. – May): \_\_\_\_\_ / Summer (June, July): \_\_\_\_\_

<b>Example:</b>	<b>Terms / 2 year degree or certification</b>
<b>List the approximate number of credits the student plans to take:</b>	
<b>For Example: Terms</b>	<b>(8 weeks for all terms)</b>
Fall:	1 <sup>st</sup> session: 6 credit-hours
Fall:	2 <sup>nd</sup> session: 6 credit-hours
Spring:	1 <sup>st</sup> session: 6 credit-hours
Spring:	2 <sup>nd</sup> session: 6 credit-hours
Summer:	1 <sup>st</sup> session: 3 credit-hours
Summer:	2 <sup>nd</sup> session: 3 credit-hours
<b>Total for the coming academic year: 30 credit-hours</b>	

<b>Example:</b>	<b>Semesters / 4 year degree</b>
<b>List the approximate number of credits the student plans to take:</b>	
<b>For Example: Sem</b>	<b>(16 wks fall / sp, 12 wks sum sem)</b>
Fall:	9 credit-hours
Spring:	6 credit-hours
Summer:	1 <sup>st</sup> session: 3 credit-hours
Summer:	2 <sup>nd</sup> session: 3 credit-hours
<b>Total for the coming academic year: 21 credit-hours</b>	

<b>Example:</b>	<b>Terms / 2 year degree or certification</b>
<b>List the approximate number of credits the student plans to take:</b>	
<b>For Example: Terms</b>	<b>(4 weeks for all terms)</b>
July:	No classes
August:	3 credit-hours
September:	3 credit-hours
October:	3 credit-hours
November:	3 credit-hours
December:	No classes
January:	3 credit-hours
February:	3 credit-hours
March:	3 credit-hours
April:	3 credit-hours
May:	3 credit-hours
June:	3 credit-hours
<b>Total for the coming academic year: 30 credit-hours</b>	

<b>Example:</b>	<b>Semesters / Certification</b>
<b>List the approximate number of credits the student plans to take:</b>	
<b>For Example: Sem:</b>	<b>(16 wks fall / sp, 12 wks sum sem)</b>
Fall:	3 credit-hours
Spring:	3 credit-hours – Internet class
Summer:	1 <sup>st</sup> session: 3 cr-hrs – Internet class
Summer:	2 <sup>nd</sup> session: 3 credit-hours
<b>Total for the coming academic year: 12 credit-hours</b>	

I understand that the Foundation shall reserve the right to withdraw the scholarship if the recipient should conduct himself/herself in such a manner that would result in and reflect an unfavorable image upon the Adams County Community Foundation and any other scholarship endowed within the Foundation.

In signing this application, I hereby certify that the information is complete and accurate to the best of my knowledge. I understand that failure to report complete and accurate information to the best of my ability may result in the forfeiture and *return payment* of the ACCF 'Non-Traditional' or the 'On-Track' Scholarship. My signature indicates my permission to release all personal and academic records to this scholarship committee. Further, I agree to allow the Foundation to use my name / picture for publicity purposes.

(If under 18 years of age, a parent / guardian's signature is also required.)

**Employment Information**  
**Personal, Spouse/Adult, and / or Parent**

Please complete this form (hand-written is acceptable) and attach to each copy of the Adams County Community Foundation Non-Traditional (NT) and 'On-Track' (OT) Scholarship applications.

**Applicant's Name:** \_\_\_\_\_  
 Employment: \_\_\_\_\_ Title: \_\_\_\_\_  
 Cell Phone Number:(\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_  
 \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time (approx. # of hrs./wk: \_\_\_\_\_)

**Spouse's / Adult's\* Name:** \_\_\_\_\_  
 (\*If applicant is sharing living expenses with another adult, please include this information here.)  
 Employment: \_\_\_\_\_ Title: \_\_\_\_\_  
 Cell Phone Number:(\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_  
 \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time (approx. # of hrs./wk: \_\_\_\_\_)

**Parents' / Guardians' Names** (Mother or Step-Mother): \_\_\_\_\_  
 Employment: \_\_\_\_\_ Title: \_\_\_\_\_  
 \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time (approx. # of hrs./wk: \_\_\_\_\_)  
 (Father or Step-Father): \_\_\_\_\_ /  
 Employment: \_\_\_\_\_ Title: \_\_\_\_\_  
 \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time (approx. # of hrs./wk: \_\_\_\_\_)

**I am a(n):** \_\_\_\_\_ **NT Student (out of High School 5+ yrs.)** \_\_\_\_\_ **OT Student (out of High School 1-5 yrs.)**  
 When listing household dependents (below), please indicate: 'C' if the listed is your child or 'S' if the listed is your sibling (brother or sister).

<u>Name of children/siblings living at home</u>	<u>C-Child/S-Sibling</u>	<u>Age</u>	<u>Level in school</u>	<u>Presently attending college?</u>
1.) _____				yes no
2.) _____				yes no
3.) _____				yes no
4.) _____				yes no

**Family Information:**

Is there anything more you would like to share regarding your family's financial status?  
 (i.e. lay-off, illness, children in college, grandparent/foster child living with your family, etc.)

Does your place of employment offer tuition reimbursement? Yes No  
 If 'Yes', do you qualify? Yes No

If additional information is given, please use the reverse side of this page for additional space.

There is additional information on the reverse side: Yes / No

**Public assistance** received during the past 12 months (check all that apply):

Temporary Assistance to Families	Trustee's Assistance	Food Stamps
Supplemental Security Income (SSI)	Free or Reduced Lunch	Other:

Photocopy only this side if you have not used the opposite side for additional information.

(Employment appendix)